



MINUTES OF THE WORK SESSION CITY COUNCIL

Council Chambers | 1953 Municipal Way

Alabaster, AL

August 18, 2022

CALL TO ORDER

The City Council assembled at 6:04 PM and the Work Session was called to order with Council President Sophie Martin presiding.

ROLL CALL

Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate

PRESENT

Council Member - Ward 1 Sophie Martin
Council Member - Ward 2 Rick Ellis
Council Member - Ward 3 Stacy Rakestraw
Council Member - Ward 4 Greg Farrell
Council Member - Ward 5 Jamie Cole - in at 6:11 PM
Council Member - Ward 6 Zach Zahariadis

ABSENT

Council Member - Ward 7 Kerri Pate

AGENDA ITEMS:

1. Departmental Budget Presentations - Yearly Department Presentations Associated With Budget Process

The following departments provided an overview of their budget and operation from FY22 and planning for the upcoming FY23 Budget.

Court – Court Director, Rosie Robinson
Library – Library Director, Kim Roberts
Public Works – Public Works Director, Mark Harris

2. FY 2023 Budget Presentation

2nd presentation of FY 23 budget <https://city-alabaster-al-budget-book.cleargov.com/6270/introduction/>

3. Reclassification of positions for FY2023 Budget Year

Review request for reclassification of various employees within the Fire Department, IT Department, Environmental Services Department and position changes for Park & Rec and Court Departments, (Resolution 082222-D Reclassifying Employees from Various Departments within the City of Alabaster) Added to Monday's agenda.

4. New Personnel Request for FY2023 Budget Year

Review Mayor's request for additional full time employee positions within the Police Department (Animal Control Officer) and Library (Youth Services Library Assistant). (Resolution 082222-E Authorize Additional Full Time Animal Control Officer Position) (Resolution 082222-F Authorize Additional Full Time Youth Services Library Assistant Position) Both resolutions were added to Monday's agenda.

5. Removal of Comp Time from the Pay Classification Plan

Council reviewed a request to update the comp time policy for School Resources Officers by changing the pay classification plan to a year-round position based on community needs. (Resolution 082222-B Updating Employee Pay Plan Relating To Comp Time) Added to Monday's agenda.

6. 2023 Fiscal Year - Employee Holidays

Council reviewed a proposed Employee Holiday schedule for the upcoming 2023 Fiscal Year. (Resolution 082222-A FY23 Employee Holidays) After discussion - Council will consider adding July 3rd as an additional paid holiday due to the 4th falling on Tuesday. The item was added to Monday's agenda.

7. Authorizing ALDOT Agreement for Project No CRPAA-1065(518)

Authorizing Agreement with ALDOT for Project No CRPAA-1065(518) - Installation of ITS Infrastructure (Communications, Detection, Monitoring and Messaging) on Interstate 65 and SR-3 (US-31) within the City Limits of Alabaster. (Resolution 082222 Authorizing Agreement with ALDOT for Project No CRPAA-1065(518)) Added to Monday's agenda.

8. Sewer Tap Fee Waiver Discussion

Council reviewed a request from the Environmental Services Department, to waive certain sewer tap fees related to expansion of the sewer system. (Resolution 082222-H Waving Sewer Permit Fees for Old Hwy 31 Fulton Springs Road Expansion) Added to Monday's agenda.

9. **Rezoning Request - Property of Crim Lands, LTD from A Agriculture to B-3 Community Business District

Setting a public hearing for September 26, 2022 at 7:00 PM for rezoning of property of Crim Lands, LTD for parcel 22 9 29 0 000 009.000 at 1100 Hwy 87 from A Agriculture to B-3 Community Business District. (**Ordinance 22-160 Rezoning Property of Crim Lands, LTD from A Agriculture to B-3 Community Business District) Added to Monday's agenda.

10. 2022 MOU ACS, Shelby County - Discover Shelby, and Brookwood Baptist Health for a Health Fair

Authorizing Mayor to sign the annual Memorandum Of Understanding with ACS, Shelby County (Discover Shelby), and Shelby Baptist Medical Center relating to the 2022 Alabaster Health Fair. The term of this year's agreement is September 9th - 11th, 2022. (Resolution 082222-C MOU ACS, Shelby County - Discover Shelby, and Brookwood Baptist Health for a Health Fair) Added to Monday's agenda.

11. **Setting a Public Hearing - Affirming Recommendation of Fire Marshal to Abate Weeds at One Property

Setting a public hearing on September 26, 2022 at 7:00 PM to declare the weeds located at 252 Kentwood Drive, Alabaster, Alabama a public nuisance and order them to be abated. (Resolution 082222-G Abating Weeds At 252 Kentwood Dr) Added to Monday's agenda.

12. **Setting a Public Hearing - Assessing Weed Abatement Cost for 1046 Independence Ct

Setting a public hearing for Monday, September 12, 2022 to assess the cost of weed abatement to 1046 Independence Ct, Alabaster. (**Resolution 091222 Assessing Weed Abatement Cost for 1046 Independence Ct) On Monday's agenda.

13. *Ordinance 22-159 2021 Code Adoption for Inspection Activities and Enforcement of Building and Life Safety Provisions

A public hearing is set for Monday, August 22, 2022 at 7:00 PM pertaining to the various Codes to be followed by Alabaster Engineering and Building Services as previously adopted. Added to Monday's agenda.

14. Review of Proposal from Turner Batson Architects - Amphitheater Senior Center Meeting Space

Council reviewed a proposed agreement with Turner Batson Architects relating to design work for a new Amphitheater / Stage and minor addition to Alabaster Senior Center. (Resolution 082222-I Authorizing Agreement with Turner Batson Architects for Amphitheatre Design Work) Added to Monday's agenda.

15. Executive Session Relating to Preliminary Negotiations Involving Matters of Trade or Commerce

Alabama Code Title § 36-25A-7 (7) To discuss preliminary negotiations involving matters of trade or commerce in which the governmental body is in competition with private individuals or entities or other governmental bodies in Alabama or in other states or foreign nations or to discuss matters or information of the character defined or described in the Alabama Trade Secrets Act. Provided, however, that prior to such discussions a person involved in the recruitment or retention effort or who has personal knowledge that the discussion will involve matter or information of the character defined or described in the Alabama Trade Secrets Act advises the governmental body in writing or by oral declaration entered into the minutes that the discussions would have a detrimental effect upon the competitive position of a party to the negotiations or upon the location, retention, expansion, or upgrading of a public employee or business entity in the area served by the governmental body if disclosed outside of an executive session, or would disclose information protected by the Alabama Trade Secrets Act.

Jeff Brumlow stated that a funding resolution will be added to Monday's agenda for the Council's consideration.

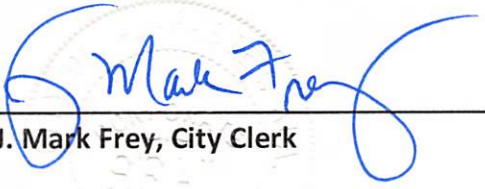
Motion to enter Executive Session made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 5 Cole. Following a unanimous vote, Council President

EXECUTIVE SESSION

Motion to enter Executive Session, made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 5 Cole. Council President, Sophie Martin stated that Council would not reconvene following the Executive Session. Council entered the Executive Session at 8:12 PM.

ADJOURNMENT

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 5 Cole. Meeting adjourned at 9:02 PM.



J. Mark Frey, City Clerk



Sophie Martin, Council President